



Herbers Autobody Repair

ACCIDENT CHECKLIST

1 REMAIN SAFE AND CALM

PARK IN A SAFE SPOT
TURN ON HAZARD LIGHTS

2 CALL 911 IF ANYONE IS INJURED

3 ASSESS DAMAGE

IN ALBERTA, IF DAMAGE EXCEEDS
\$2000, A POLICE ISSUED DAMAGE
STICKER IS REQUIRED

4 GATHER INFORMATION

FILL IN THE FOLLOWING FORMS
TAKE PHOTOS OF DAMAGE
DO NOT ADMIT FAULT!

5 CALL YOUR INSURANCE COMPANY

DRIVER / VEHICLE DETAILS

DRIVER'S NAME	PHONE NUMBER	
DRIVER'S ADDRESS, CITY, PROVINCE, POSTAL CODE		
DRIVER'S LICENSE NUMBER	EXPIRY DATE	
VEHICLE OWNER'S NAME	PHONE NUMBER	
VEHICLE OWNER'S ADDRESS, CITY, PROVINCE, POSTAL CODE		
VEHICLE MAKE	MODEL	COLOUR
YEAR	VIN	
LICENSE PLATE	PROVINCE	
INSURANCE COMPANY	AGENT	
POLICY NUMBER	PHONE NUMBER	

WITNESS / PASSENGER DETAILS

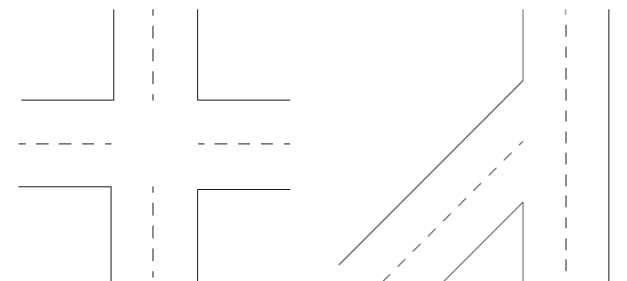
1. NAME	1. PHONE NUMBER
1. ADDRESS, CITY, PROVINCE, POSTAL CODE	
2. NAME	2. PHONE NUMBER
2. ADDRESS, CITY, PROVINCE, POSTAL CODE	

POLICE INFORMATION

OFFICER'S NAME	BADGE NUMBER
DETACHMENT	FILE NUMBER

ACCIDENT DETAILS

DAY/DATE	TIME: AM / PM
WEATHER/ROAD CONDITIONS AND VISIBILITY	
LOCATION OF ACCIDENT	
DESCRIPTION OF YOUR VEHICLE'S DAMAGE	
DESCRIPTION OF OTHER VEHICLE'S DAMAGE	
DESCRIPTION OF ANY PROPERTY DAMAGE	
ACCIDENT DETAILS: DIRECTIONS / VEHICLE MOVEMENTS / SIGNALS / SIGNS	



SKETCH SCENE ABOVE OR ON OTHER SIDE →

FOR MORE TIPS ON
ACCIDENT AND REPAIR
PROCEDURES GO TO
HERBERSAUTOBODY.COM

